

Headteacher
Ms V Lanham



Chapel Road
Charlwood
Surrey
RH6 0DA
Tel: 01293 862302
www.charlwood.surrey.sch.uk
office@charlwood.surrey.sch.uk

13th May 2020

Dear Parents

Following the guidance from the Department for Education, we are now risk assessing and planning the return to school for pupils in Wren Class, Year 1 and Year 6. There will be a lot more information and detail to follow before they return, but below is a summary of some of the safeguards that we can put in place. Please can you read this carefully and then send back your answer to the two questions at the end of the letter.

- Pupils will be expected to come in all day.
- Pupils will have their classroom and an allocated outside space to use during the school day so that they don't mix with the other children in the school.
- There will not be Early Birds or any After School Clubs available.
- Pupils will eat their lunch in their classroom.
- Wren Class will have their own toilets to use.
- Year 1 will have their own toilets to use.
- Year 6 and key worker pupils will use the same toilets.
- They will use their allocated outdoor space for playtime and lunchtime (this will be staggered for Year 6 and Key Worker children).
- Pupils will need to wash their hands 5/6 times per day.
- Mrs Ashcroft is not able to return to school yet and so will be teaching the input to pupils via Zoom. They will be supported by Mrs Carey and another support staff member.
- Only one household member will be able to bring the child in to school and collect them. Siblings would need to stay in the car when dropping off and picking up.
- Parents will not be allowed to come in to the classrooms.
- Only one parent will be able to wait in the office lobby.
- Parents will be expected to follow the 2m distancing at all times.

It is important to note that no school is able to assure their staff or parents that 2m distancing will be followed. This is especially in the case of young children. Thankfully children do not appear to be badly affected by the virus, however they do remain transmitters of the disease to adults. Therefore every family will need to risk assess for themselves based on the information provided.

Continued.....



Headteacher
Ms V Lanham



Chapel Road
Charlwood
Surrey
RH6 0DA
Tel: 01293 862302
www.charlwood.surrey.sch.uk
office@charlwood.surrey.sch.uk

Question 1

We would like pupils to have a packed lunch in a disposable bags rather than a school dinner. Would **you be happy to supply your child with this each day?**

Question 2

Based on the information above please can you pick your response to returning your child to school:

1. Yes my child will be returning to school.
2. I am unsure if my child will be returning to school.
3. No, my child will not be returning to school.

Thank you for your continued support, it is greatly appreciated. Please can you reply to the two questions above by Friday 15th May.

Stay safe.

V. Lanham

Ms Lanham
Headteacher

