

Head Girl Job Description



Character

The Head Girl has a passion for enabling the school to be the best it can be. She brings ideas and enthusiasm to school. The Head Girl demonstrates exemplary behaviour at all times. The Head Girl encourages, supports and guides pupils. She brings ideas to improve the school and supports the Headteacher in driving school improvement. The Head Girl inspires others with the effort that they put into every lesson. The Head Girl is mature, thoughtful and kind. The Head Girl is a role model for the school values ~ Confident, Valued, Prepared and Successful.

Job Role

The Head Girl will have the following responsibilities:

- Meet with the Headteacher regularly.
- Lead an aspect of the School Improvement Plan.
- Show visitors around the school.
- Meet with Governors.
- Lead assemblies.
- Support the Headteacher in jobs around the school.
- Introduce school productions.
- Bring any issues in the school to the attention of the Headteacher.
- Feedback any questionnaire or data collection results to the Headteacher.
- Be part of the interview process for the next Head Girl and Head Boy.
- Lead by example.
- Provide leadership when requested by the Headteacher.

