

## Early Birds Policy



*Our Early Birds Club is for children who attend Charlwood Village Primary School and offers two options for before school childcare;*

1. 8.00am ~ 8.45am at a cost of £4.00 per day
2. 8.15am ~ 8.45am for activities at a cost of £3.00 per day.

Registration and booking forms are available at the School Office and must be completed with payment in advance of sessions.

### Early Bird Club Activities

Pupils are offered a range of indoor and outdoor activities such as games, construction, toys, colouring, books, puzzles, craft and sport to enjoy.

### Early Bird Club Policy

- ✓ We operate on a first come first served basis
- ✓ We take a **maximum** of 8 children
- ✓ Bookings must be made **at least a day in advance**, block bookings can also be taken
- ✓ Payment **must** be made in advance of at least one day
- ✓ We are unable to accept children where a booking has not been made or parents have not paid in advance
- ✓ Refunds will only be issued if a child does not attend due to ill health
- ✓ We adhere to strict child staff ratios
- ✓ A first aid trained member of staff will always be on duty